

NEIGHBORHOOD PROJECT GRANTS SUPPORTING RESIDENT INITIATIVES IN THE HEART OF ORANGE



Photo Credit: Not Orange, inc.'s Community Cookout

Apply for a grant to support your project idea!

WHAT IS IT? The Neighborhood Project Grants program is a collaboration between HANDS and The HUUB to support resident-led projects in the Heart of Orange neighborhood. We fund projects that build community, strengthen social networks, cultivate neighborhood leadership, expand youth activities, promote wellness and health and celebrate the city's diversity. Awards will be up to \$500 for community based projects focused on the follow areas:



YOUTH ACTIVITIES AND LEADERSHIP

Mentoring, tutoring, arts classes, music lessons, sports teams, drama club, dance teams



NEIGHBORHOOD BEAUTIFICATION

Murals, community gardens, art installations, lot clean-ups



ECONOMIC DEVELOPMENT

Skills training workshops or classes, food or tool co-op, revolving loan program



CELEBRATING CULTURE & DIVERSITY

Street fairs, music festivals, art shows, traditional celebrations



HEALTH & SAFETY

Block associations, exercise groups, dinner with a police officer, walking school bus

WE WANT TO:

- 1) Increase resident engagement and leadership to improve the Orange's quality of life;
- 2) Help cultivate resident-led projects that address pressing neighborhood issues;
- 3) Provide resources to support leadership development for youth and adults;
- 4) Support strong relationships among residents, grassroots groups, anchor institutions, and community assets working to improve Orange.

APPLY BY FEBRUARY 28

All projects must:

- Be led by Orange residents or businesses, but can partner with other stakeholders or groups;
- Include at least one event that benefits the Heart of Orange neighborhood and/or its residents.



FOR MORE INFORMATION CONTACT:
Dawan Alford
Dawan@HANDSinc.org
973-678-3110

-or-

Charlie Wirene
Charlie@orangehuub.org
973-674-0010



HEART OF ORANGE NEIGHBORHOOD

**Grant Information
& Help Sessions**
(at The HUUB,
35 Cleveland St)

SATURDAY, Feb 10,
10am to 12pm

TUESDAY, Feb 13,
10am AND 5pm

MONDAY, Feb 26,
10am AND 5pm



Project proposals must focus on at least one of the following areas:

YOUTH ACTIVITIES AND LEADERSHIP
ECONOMIC DEVELOPMENT
NEIGHBORHOOD BEAUTIFICATION
CELEBRATING CULTURE & DIVERSITY
HEALTH & SAFETY

Grant funds cannot be used for:

Organizational overhead or incorporation fees
Computer equipment or web development
501c3 incorporation fees
Salaries or Honorariums
Political activity or lobbying
Capital campaigns
Projects led by teachers or civil servants without resident collaboration
Projects which do not benefit the Heart of Orange Neighborhood

Application Requirements

- Proposals must impact the Heart of Orange neighborhood and its residents
- Projects must be volunteer-led, without any paid staff, and initiated by a team of at least 3 residents. Eligible groups include, but are not limited to: neighborhood, tenant and block associations, community garden groups, and school-based parent and community groups.
- Grantees must complete a final report within 15 days of the event. Report includes documentation of the project or event, expenses with receipts and pictures

SPRING APPLICATION DEADLINE:
FEBRUARY 28, 2018

FOR MORE INFORMATION CONTACT:

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Neighborhood Project Grant Application



Project Title: _____

Section 1: General Information

1. What is your group's name? _____
2. How many active members do you have? _____
3. Please list at least three (3) contact names for your group, including primary phone numbers and emails. If there are more members of your group, please attach a list to the application.

4. What is your group's mailing address? _____
5. When was your group formed? ____/____/____
6. Is your group a registered 501©3 or New Jersey non-profit organization? ____ Yes / ____ No
7. Is this your group's first project? ____ Yes / ____ No
8. Is your group on the web? How can we follow you?

9. Please briefly describe your group's purpose **(25 points)**:

Section 2: Project Description

1. What is(are) your project's primary community focus(foci)?
☐ Youth Activities & Leadership ☐ Cultural Diversity ☐ Health & Safety
☐ Economic Development ☐ Neighborhood Beautification
2. Project Description: Please describe your project in detail, including how it contributes to at least one of the project focus areas listed above. **(75 points)**

3. Project Location:
- Please state the address of the proposed project: _____
 - Do members of your group live or work here? ___ Yes / ___ No
4. Resident Outreach: How will you get neighbors actively involved? How many people do you expect to participate? **(25 points)**

5. Community-wide Engagement: How will you work with local businesses, schools, and community-based organizations? **(25 Points)**

6. Project Plan: Please include a detailed action plan that indicates all of the steps your group will take to do the project, following the format below. Add sheets if needed. **(50 points)**

Action	Person or people responsible for carrying out the action	Date(s) the action(s) will take place	Intended outcome(s)
<i>Example:</i> Distribute flyers to neighbors announcing the event and upcoming planning meeting	John Smith Linda Jones	Jan 21-22 Feb 1-2 Feb 7-8	Raise awareness about upcoming event; recruit new resident volunteers to attend planning meeting and take part in the event

7. Materials On Hand: What materials or services does your group already have access to that will support your project? **(30 points)**

Item/resource	Description of use	Source/Vendor
Example: Tent	To serve as cover for volunteer check in and supply station.	Community Church

8. Materials Needed: Please provide a budget including all planned project expenses, following the format below. Your budget items should not exceed \$500. *Grants do not cover personnel or ongoing costs. Budget should only consist of one-time expenses related to the project and/or items such as equipment or supplies. Grants will be awarded by direct purchase or by check if the applicant group is tax exempt. (30 Points)*

Item	Description of use	(Optional) Source/Vendor	Cost
Example: Paint	To paint the walls surrounding the community garden.	Local Hardware Store	\$50.00
	Total:		

9. Moving forward: How will your group maintain or continue the changes your project is designed to achieve?(e.g., For a block cleanup, what is your group's plan for keeping the block clean?) Please be specific. **(50 points)**

Section 3: Event Dates

On what date will you hold your event/s? _____

What is the 'rain date' for your event/s? _____

Please note that this is a firm date, so please discuss it with your group before making a decision.

Section 4: Prior Grantee Eligibility

Grantees from the first round of Neighborhood Project Grants (those awarded in June, July, and August 2017) are eligible to reapply this round if they have submitted all necessary documentation from their first project. Grantees from the second round of Neighborhood Project Grants (those awarded in November 2017) are ineligible to apply this round but will be eligible during the next round, which will open in May 2018.

Section 5: Grant Acknowledgement

By signing below, the grantee confirms that it is solely responsible for the content, activities, and consequences of the event, and that regardless of funding level awarded or method of payment, the grantee confirms that HANDS and The HUUB are not liable for any problem or damage related to the execution of the grant project. The grantee agrees to allow HANDS and The HUUB to use images or other media from their project for promotional purposes. The undersigned attests they are authorized to sign on behalf of the applicant/grantee group.

_____ Signature	_____ Title	_____ Date
_____ Print Name	_____ Group Name	

Applications can be submitted:

In person: contact Charlie Wirene at 973-674-0010, or by email to arrange

By Email: Charlie@OrangeHUUB.org

By Fax: 973-678-0014

By Mail: Neighborhood Project Grants
ATTN: Charlie Wirene
The HUUB
PO Box 998
Orange, NJ 07051

For more information or questions, please contact:



Charlie Wirene, The HUUB
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OR

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